



Please read all the materials, then complete all forms as indicated and return to:

Samantha's House

305 S. Columbia Street Gastonia, N.C. 28056

Administration Office/Residential Supports

Phone: 300-240-2134 or 704-297-6111

1. HOW TO APPLY:

- Read the Confidentiality Statement, Community Agreements, and Orientation Policy.
- Complete the Admission Requirements Checklist, Homeless Status Verification, the applications-Residency and Release of Information(s) forms
- Release of Information (ROI) instructions: Complete one ROI per person. Fill out the releases of information with your full legal name, date of birth and the person or agency you would like Samantha's House Inc. to obtain or share information with. Be sure to give us the complete name, address, telephone number, and fax number (if applicable) for each person you sign a release for. Check appropriate boxes and put an expiration date in the box. Finally, sign your full name and date in Black ink when possible. **Please note that we can't talk with anyone regarding your application without a completed Release of information.**
- Please speak to a staff person and they will determine the best way to return the application
- You will need to have a current physical/health check from the Health dept or be prepared to access a physical/health check within your first 30 days upon admittance.
- **Bed Availability:** Check in with the director or CEO at least once a week. Applicants that are incarcerated need to community at least monthly. If Samantha's House Inc. has not heard from you within 30 days, your application will be removed from the waiting list. You may appoint someone else to check in for you, but you must sign a "ROI" as instructed above.

II. Process:

- When we receive your application and all necessary requested documents, an interview appointment will be scheduled.
- Following the interview, the application will be evaluated by the CEO/Director to determine whether you are appropriate for the residential program.

Samantha's House Inc. Application Packet

- There are instances when an expedited application and housing will be considered on an individual basis

III. Medications:

- If you are taking prescription medication(S), at least one month's supply is required upon admission. All medication must have a pharmacy label in your name, and you will need a plan of how you will access your medications after the 30-day supply.

IV. Program FEES:

- Samantha's House Inc. requires residents to be self-supporting and although we don't charge rent there is a monthly residential programming fee of \$500.00 monthly or \$125.00 weekly, required to maintain residency. (305 Columbia location)
- Fees for Belmont location \$150.00 weekly or \$600.00 monthly

Samantha's House Confidentiality Statement

Keep this page for future reference

Confidentiality of Records-Alcohol and Drug Abuse Clients

The confidentiality of alcohol and drug abuse client records maintained by this program is protected by federal and state laws and regulations (Federal confidentiality rule 42 CFR Part 2) which prohibits disclosure of information unless expressly permitted by written consent of the person to whom it pertains or as otherwise permitted by 42 CFR Part 2. A general authorization for the release of medical or other information is not sufficient for this purpose. The Federal rule restricts any use of the information to criminal investigation or to prosecute any alcohol or drug abuse client.

In general, the program may not share client information outside of Samantha's House program except in the event of:

- The resident consents to specific disclosure in writing
- There is receipt of a subpoena and court order, disclosure allowed by the court
- Violation to the Federal and State laws and regulations is a crime and any suspected violations will be reported to appropriate authorities in accordance with the Federal regulations
- Federal law and regulations do not protect information about suspected child abuse or neglect from being reported under the State of North Carolina which mandates reporting of any event. Elder abuse may be reported however this will be done in a manner that will protect the resident's status as a drug/alcohol addiction resident
- Federal law and regulations do not protect information about a crime committed by a resident either at Samantha's House or against any person who works for the program, the program itself or about threats to commit such a crime
- All threats to harm self or others, or crimes against children must be reported.

This information is provided in accordance with policies set by the State of North Carolina Division of Mental Health and Addiction Services.

Samantha's House Inc (SMI)
Community Agreements
(Keep for Future reference/Do not return)

1. **ALCOHOL, MOOD ALTERING DRUGS, AND CHEMICALS ARE PROGHIBITED.**
 - Use (or suspicion) of alcohol, mood altering drugs or chemicals by residents can result in no admittance into the program, and/or immediate discharge
 - The court, probation, treatment providers, will be notified of the violations as needed.
 - Residents who bring in alcohol, mood altering drugs and/or chemicals for the purpose of using/getting high will be banned and/or discharged from the property.
 - Drug and/or alcohol screens may be administered at random at the discretion of staff.
 - Drug and/or alcohol screens will be provided on return from overnight, and day passes.
 - Random house/room searches will occur to eliminate and discourage contraband. Residents don't have to be present for a search to occur.
2. **Children**
 - Residents that have children in the custody of DSS can have visits as identified in their case plan and visitation can occur at Samantha's House Inc. between the hours of 8am-6pm, 7 days per week.
 - Visitations should occur before mandatory scheduled meeting including house, and NA meetings.
 - Children aren't allowed to spend the night at Samantha's House and if the children aren't in DSS custody the resident will be allowed visitation after 30 days of continuous stay.
3. **Communication**
 - Whenever possibly communicate directly with the other residents in the home
 - Unresolved issues with residents are to be resolved at the house meetings if possible, but individual mediations can occur when necessary.
 - Complaints, inability to resolve conflict, or grievances with other residents should first be addressed with the parties directly involved. If residents are unable to solve conflict, please refer to the director or CEO for assistance and/or mediation.
 - If a resident wishes to file a formal complaint, the grievance policy and forms are available from the CEO or director.
 - Check-ins during house meeting is a time to share highlights of the week, both positive and negative, and to get feedback and support.
 - Residents are expected to participate in creating a positive, recovery-focused atmosphere, while fostering a sense of community with the program.
 - Residents do not enable negative behavior, to include gossip, and pairing off against another resident. If a resident believes another resident is under the influence of mood-altering substances, a staff person must be contacted immediately. It is everyone's responsibility to keep the house safe. Failure to notify staff of another resident's use of substances can result in immediate discharge.
 - Residents ideas and suggestions are valued, Samantha's House encourages residents to make suggestions in writing in order to communicate feedback.
4. **Confidentiality**
 - Residents must observe confidentiality of names or stories related to other residents.

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- It's the resident's responsibility to inform their visitors about confidentiality
 - All employees and volunteers shall abide by Federal Rule 42 CFR, part 2
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5. **Consideration of self and others**
- Rooms should be kept organized, neat, clean, dusted, and vacuumed at all times. No food or drinks are allowed in the bedrooms
 - Dress appropriately. Clothing with violent, sexual, or using themes are not permitted.
 - Residents are expected to shower daily and wear clean clothes
 - Feelings should be expressed appropriately, fighting, wrestling, throwing objects, yelling, slamming doors, etc. will not be tolerated
 - Verbal and physical aggression will not be tolerated and can result in immediate discharge.
 - Be respectful of others and limit profanity. Prejudicial language or jokes will not be tolerated
 - Sexually provocative magazines, videos, posters etc. are prohibited.
 - Be respectful of all Samantha's House neighbors and their property.
 - Individuals are responsible for leaving items that don't belong to them alone and this includes food.
 - If someone is picking you up, it is your responsibility to remind them that they don't arrive in front of the home with music blasting. Please have respect for the home and the community that we are in.
6. **Curfew**
- All residents are required to be in the house by curfew and remain on the property until 5:00am.
 - Residents are required to be out of bed with bed made by wake-up time: Mon-Fri. 8:30am.
 - Curfew hours are: 9:30pm Sunday through Thursday and 12:00a midnight Friday and Saturday.
 - Person within their first 30 days of residency will have a 8:30pm curfew the entire 30 days.
 - Person that hasn't secured employment or another source of income will continue 8:30pm curfew until they are employed or other source of self-support.
 - **Smoking isn't allowed after curfew hours is not allowed after 12:00am as all doors should be shut, locked, and alarm system on.**
 - Exceptions to curfew can occur for special events, holiday, etc., but written approval is required.
7. **Employment**
- All residents are required to make a consistent effort to find and maintain employment, showing proof of applying to a minimum of 3 jobs per day with face to face contact.
 - Residents can sign out for job searching between the times of 8am and 6pm.
 - Residents are expected to have a goal of being employed within two weeks of admission. Residents will be discharged if they are not or financially self-sufficient within 60 days of admission.
 - Employment at taverns, drug infested hotels or alcohol retail stores is not permitted
 - Residents are prohibited from selling blood or plasma
 - Residents will remain on orientation until having completed a 32 hr.-week of employment and a payment plan.
 - Residents may not quit a job until they have obtained another job.
 - If a resident is on disability, she is expected to obtain volunteer work of at least 20 hours/week or comparable rehabilitation activity. Resident will remain on Orientation until this is arranged.
 - **Employment schedules must coordinate with scheduled and required Samantha's House activities and curfew hours, exceptions can be made if notice is provided.**
 - Residents are required to have full time employment 32 to 50 hours a week.
8. **Gambling**
- Residents need to discuss any gambling activity with staff, if there is any difficulty with seizing this activity, this can be addressed as part of the treatment plan.
 - Any gambling activity that has not been shared with staff is considered as dishonest behavior and is reason for immediate discharge.
 - Any questions regarding gambling should be addressed with staff for clarification
9. **General Safety**

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- Weapons of any kind are prohibited. This includes knives, guns, bow, martial arts equipment, etc.
- Space heaters, hot plates, toaster ovens, etc. are strictly prohibited.
- The burning of candles or incense is strictly prohibited. This is held to the same zero-tolerance standard as the smoking policy. Violations of this can result in immediate dismissal.
- Physical violence, verbal aggression, and intimidation is not permitted. Residents who engage in such behaviors threaten the safety of the community and will be terminated immediately.
- All residents are required to adhere to safety/evacuation drills or procedures

10. Housekeeping

- Each resident is responsible for cleaning up after themselves (including cups, utensils, etc.)
- Beds should be made daily and bedding changed once a week.
- Residents should not leave personal electrical appliances turned on or plugged in
- Toiletries, towels, or personal items are not to be left in the bathrooms or general living area, and will be confiscated by staff
- Chores are assigned weekly and should be completed daily. Each resident is expected to rotate through all chore assignments
- Residents must clean their bedroom area and take all personal possessions upon leaving the program; items left in the hours for more than 48 hours may be disposed
- The Kitchen is closed at 9:30pm and use of kitchen appliances and any food preparation is prohibited during these times. Exceptions will be made for individuals that work evenings.
- If residents notice areas that are not on the chore list but need to be cleaned, please do so, as this is your residence and you should be willing to take care of it.

11. Mail

- Resident's mail will be distributed to their perspective mailboxes. Important communication from staff is delivered to individual mailboxes: All residents are expected to check their mailboxes daily.
- When a resident moves out, the mail will be returned to sender. Residents who move out are responsible for updating their mailing address for all commercial and personal correspondence. Samantha's House is not responsible for forwarding mail.

12. Medication

- Residents are required to have a 30-day supply of medications and/or proof a refill order at time of admission; if not admission may be rescheduled
- All medications must be kept in the individual med-locker; combinations for lockers are given to individual by staff and they are no to be shared with other residents. Residents are prohibited from storing medications, including over the counter, anywhere else (including bedrooms, cars, purses, jackets, etc).
- All medications, including over the counter, must be reported to staff and medications must be turned into staff for approval and documentation.
- Residents are prohibited from sharing medication, including over the counter medications and health supplements
- Keeping prescriptions up to date and obtaining refills is the resident's responsibility.
- Resident's may contact staff if they would like assistance making medical appointments or accessing health care services, including medication.

13. Noise

- Please keep TV, music, radio, video games, cell phone ring tones, and voices at reasonable volumes.
- Residents should respect roommates who are sleeping. Quiet Hours are from 10pm to 7am daily.
- Residents are not allowed to watch television between the hours of 12am on weekdays (Sunday through Thursday) and 1:00am on weekends (Friday and Saturday)

14. Personal Property Liability

- All personal property is the responsibility of the residents. Items such as computers, cellphones, mp3 players, etc. are permitted, however, Samantha's House isn't responsible and doesn't not replace any stolen, damaged, or lost items.

15. Physical Boundaries

- New residents remain on Samantha's House property for the first (48) hours, and following that they abide by Orientation Phase restrictions (see Orientation Policy)
- Residents are not permitted to changed beds or rooms without staff permission
- Residents must always use the sign-out/sign-in sheet when leaving/returning to property.
- Be respectful of Samantha's House property including furniture, appliances, etc.
- Residents are prohibited from entering another resident's room without permission
- Bars, taverns, lounges, and nightclubs are off limits for any reason
- Smoking is allowed only in the backyard as that is the designated area
- Smokers will be responsible for picking up cigarette butts and ensuring clean smoking area.

16. Program Participation Fees/Resident Fees

- Samantha's House is 501 (C) 3 organization and all donations are non-refundable
- Residents are responsible for contributing by maintaining financial responsibility, residents will prioritize program fees above personal expenses
- Residents will complete a budget and payment plan upon orientation. Failure to comply with the payment plan will result in payment contract. Failure to comply with the payment contract can result in discharge.
- When a payment is made toward residential fees, any credit amount will be applied household expenses.
- Residents are required to give 24 hours-notice if they decide to cancel residential stay
- Residents are expected to have Zero balance when discharged from Samantha's House.

17. Program/Treatment Participation

- Residents are required to attend NA meeting, but we don't require actual treatment services.
- Residents are required to attend house meetings weekly on Thursday beginning 7:30pm, and notice must be provided if resident can't attend
- Residents are required to attend an AA and/or NA meeting daily while unemployed, to include 4 mandatory meetings, and 4 after employment the resident is responsible for attending 4 mandatory meetings each week.
- All residents are required to obtain a sponsor within two weeks of admission and maintain a relationship with a sponsor during residency at Samantha's House. The sponsor must have a minimum of two years continuous clean time.
- Resident and a member of the staff will develop an individualized treatment plan
- The Treatment plan consist of: A Problem list, Goals, Interventions, and Outcomes with target dates
- Residents will meet weekly with a staff to review the activity log and progress toward treatment goals.

18. Relationships

- While at Samantha's House residents are expected to focus on their recovery; therefore, they are discouraged from engaging in intimate relationships. Although relationships are discouraged, Samantha's House doesn't prohibit, but if the relationship affects residency in any aspect the resident can be discharged as a result.
- Staff will assist residents with identifying family therapy as needed to promote healthy relationships
- Intimate, physical and/or sexual behavior is not permitted on Samantha's House premises
- Romantic or sexual involvement with other residents of Samantha's House is not permitted

19. Smoking

- Smoking, including smokeless tobacco and electronic cigarettes, is not permitted within any Samantha's House facility.
- The designated smoking area is located at the back of the house inside of the fence
- Smoking is not permitted on the front porch or inside of Samantha's House and/or vehicles.
- Person caught smoking in undesignated locations will be subject to consequences and/or fines. Ensure that you as the resident is familiar with the smoking policy.

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- Cigarette butts should be disposed of in designated containers, please do not dispose of in yards, streets, or sidewalks
- Smoking is not permitted after curfew hours (see curfew section)

20. Telephone

- Residents using the house phone will be required to keep phone calls to a maximum of 20 minutes
- The resident's phone should be answered with "Hello", **Do not say, "Samantha's House"**.
- A minimum of information is given to callers so that all residents' confidentiality is protected.
- Cell phone use is a privilege; staff reserves the right to restrict cell phones, and they are to be turned in until the orientation process is completed.
- Cell phones are not allowed during house meetings and after curfew

21. Television

- TV, DVD, are operated by majority rule of resident's present.
- TV and DVD players are not to be utilized all day and should be shut off for at least 2hrs. daily.
- Residents are encouraged to socialize and spend time in the common areas; therefore, the devices are not permitted in the residents' bedrooms.
- X-Rated movies are not permitted, and bootleg or illegally downloaded material is not permitted.

22. Therapeutic Pass

- **All pass (including child visitation) request are subject to approval and should be turned in by the night before the weekly staff meeting. Passes turned in after staffing will not be considered.**
- 24-hr passes may be requested after 30 days of residency and orientation completed and employment secured. 48-hr passes may be requested after 60 days residency and same rule applies as it pertains to orientation, etc.
- Residents can have a day pass if the request falls on a day that a mandatory meeting is required.
- Residents will be permitted one day pass, and one 24 or 48hr pass per month and it must be requested as stated above. (Residents can't have a 48hr or 24hr pass within the same month)
- Residents passes will be a written pass that must be obtained prior to leaving the home.
- Residents must be employed/or have other source of income to maintain financial responsibility prior to pass being granted.
- **Drug test will be administered after every 24/48 hr. pass.**

23. Vehicle

- Resident must have prior approval before having a vehicle at Samantha's House
- Resident's must provide a valid driver's license, vehicle registration, and proof of insurance
- Non-operational cars must be removed from the premises within 72-hours. Any vehicles left on the property will be towed at the owner's expense.
- Residents who are found driving a vehicle without a valid driver's license, registration, or insurance can be terminated immediately from the program
- If at anytime a relapse occurs, driving privileges will be restricted, and resident continues to be responsible for accessing their employment/treatment/volunteer opportunity for two weeks the first offense, 4- weeks the 2nd offence and the third offense the resident will be terminated from the program.
- Vehicles are subject to random searches by staff.

24. Visitors

- Visiting hours: **Sunday-Thursday: 10am to 9 pm, Fridays and Saturdays 12Pm to 9 pm.**
- Visitors must sign in and out
- Visitors (including children) are not permitted in the bedrooms or upstairs.
- Sponsors may visit at Samantha's House any time (as long as it isn't beyond visiting hours) Please respect the privacy of the other residents
- Residents who leave unsuccessfully or who are discharged due to rule violations are no permitted to return to visit without staff approval.

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- Hosting residents must stay with their visitor and are responsible for them
- Residents are prohibited from giving their keys/ or keypad door code to other residents
- Samantha's house reserves the right to ask any visitor to leave, as well as prohibit visitors from returning.
- Samantha's House staff will reserve the right to screen visitors for drugs or alcohol at visitor's expense.

25. FOLLOW UP

- Following successful program completion, Samantha's House offers continued supports from staff
- Residents who remain in the catchment area are encouraged to continue participating in activity's, and encouraged to mentor new residents
- Samantha's house alumni are one of the best resources SHI has for carrying the recovery message to others.
- Samantha's House includes a 3-month, 6-month, and one-year follow-up that consists of a questionnaire mailed periodically. Former residents are encouraged to take the time to complete and return them; feedback helps Samantha's House continue to improve services.

*Failure to adhere to any of these guidelines are grounds for dismissal from the program. Residents may also be given consequences for violations of community agreements.

Samantha's House

Orientation Phase Residential

(Keep this page for future reference)

Orientation is the time to learn everyone's name and learn the community agreements and house chores. It is an opportunity to begin developing support and structure in your life and within the house. It is an opportunity to keep it slow and not rush your program. The completion of orientation will be approved by the director and the CEO after you have turned in your completed checklist. Inability to follow these guidelines, rules or house chores can lead to an extension of orientation, or discharge. Should you become noncompliant with the employment, sponsor, treatment recommendations or community agreements requirements at any time you will be returned to orientation and must complete a new plan with the director.

Plan to remain on the property for the first 48 hours. You may go to a 12-step meeting with staff approval, if you are with another resident and you return immediately after the meeting.

You may also attend treatment. Use this time to get settled in, meet the residents, and make structured plans for your job search. Remember curfew is 8:30 pm daily, including weekends while in orientation.

- ❖ **Any and All other activities must be submitted for staff approval. It is not ok to eat out, go to the movies, the mall, tanning sessions, or walk around town etc. The focus of your attention always needs to be on the basics of recovery.**
 - ❖ **The checklist must be completed before you can complete orientation phase. (you will remain on orientation for 10 days, or until these goals are completed, whichever comes first).**
1. **Obtain and maintain employment-** You must maintain a minimum of 32 hours/week. Please let your employer know that you can't work 3rd shift. Complete employment information sheet and provide staff with your work schedule. If you are receiving disability you will still need to work or volunteer at least 20 hours per week.
 2. **Residential fees are \$500.00 per month and can be pd weekly or Bi-weekly:** Your residential fees are your first priority. Please submit paystubs weekly to be copied
 3. **Obtain and maintain a 12-program sponsor-** A temporary sponsor is a good way to begin. Many meetings have temp sponsor list. (It is suggested that the sponsor have at least 2 years clean and is not currently a SMI client)
 4. **Complete a 12-Step meeting attendance log form-** and provide SMI a copy of meetings attended with Chairperson's name on it. Resident is responsible for attending at least 1 other meeting outside of the 4 required.
 5. **Read and comply with the community Agreements:** Please ask staff to clarify anything that you don't understand.

Samantha's House Inc.
Admission Requirements-Residential program

(Please fill out and return)

Applicant: Please use the following list as a checklist of eligibility for the residential program.

Name: _____ Date: _____

Social Security Number: _____

Admission to the program is dependent on the following criteria:

You must be:

_____ Age 18 years or older

_____ Presently free from alcohol and all non-prescribed mood altering or addictive substance for a minimum of 3 days.

_____ Medically stable and able to comply with SMI requirements

_____ Voluntarily seeking services with an expressed desire to be drug free

_____ Free of indications of possible harmful behavior towards self or others

_____ Able to comply with house requirements and manage daily living (ex: dress self, work, go up and down at least 15 stairs, etc.)

_____ Mental/emotional state is sufficiently stable for participation in a transitional house setting.

_____ Meets criteria for diagnosis of substance abuse or dependence, HUD definition for homeless, or domestic violence victims.

_____ Is unable to maintain abstinence in a less restrictive environment

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_____ Makes at least a 6-month commitment to Samantha's House

_____ Comply to the Community Agreements.

_____ Agree to random urine drug screens and breathalyzer testing

_____ Agree to financial responsibility

_____ Respect the confidentiality of all other clients of SMI and I've read and received a copy of the confidentiality statement

_____ I understand that I am responsible for following the Community Agreement Policy and I have received a copy.

_____ I understand that it is my responsibility to adhere to the commitment at all times.

_____ Documented homeless

Priority admissions is given to women that are substance abusers and homeless

_____ I have read and agree to the above requirements.

Applicants Signature: _____

**Samantha's House Inc.
Homeless Status Verification
(Please fill out and return)**

Name: _____ Date: _____

Social Security Number: _____

Check the circumstances applicable:

_____ Person sleeping in places not meant for human habitation, such as cars, parks, sidewalks, and abandoned buildings

_____ Person sleeping in emergency shelters

_____ Person leaving transition or supportive housing for homeless persons who originally came from streets or emergency shelters

- ❖ This includes persons who ordinarily sleep in one of the above places but are spending a short time (30 consecutive days or less) in a hospital or other institution.

_____ Person being evicted within the week from private dwelling units and no subsequent residences have been identified and she/he lacks the resources and support networks needed to obtain access to housing.

_____ Person being discharged within the week from an institution in which she/he has been a resident for more than 30 consecutive days and no subsequent residences have been identified and she/he lacks the resources and support networks needed to obtain access to housing.

Homelessness Status is based on HUD Guideline

Comments/other Pertinent information:

Samantha's House
Application- FOR RESIDENCY

(Please fill out and return to Samantha's House)

We do not discriminate based on age, race, creed, ethnicity, religion, marital status, or sexual orientation

Date OF APPLICATON:			
NAME:		Date of Birth:	
ADDRESS			
CITY:	COUNTY:	STATE:	ZIP
PHONE			
Why do you want to live at Samantha's House?			

Drugs of Choice	Age at first use:	Date of last use:	How did you begin using
1.			
2.			
3.			
4.			
5.			
Have you ever used needles?		Have you ever shared needles?	

Other Addictive Patterns: (Check all that apply)			
<input type="checkbox"/> Food	<input type="checkbox"/> Sex	<input type="checkbox"/> Gambling (including lottery)	<input type="checkbox"/> work
<input type="checkbox"/> Money	<input type="checkbox"/> relationships	<input type="checkbox"/> Other	

Current Legal Status:		
Last Offense:		
If Incarcerated, expected release date:		
Pending Charges:		
Court Dates:		
Probation Officer:	Telephone #	County:
Medical/Physical Status:		
Current Medical problems or needs:		
Allergies:		
Medications and purpose:		
Health Care Provider:		
Prior Treatment: (List all Substance abuse treatments and dates		

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Financial Status:		
Employment:	How Long:	
Other Income:		
-List any other mental health treatment or counseling (include where and dates)		
Describe your experience with 12-step programs:		
Do you go to meetings now?	Why?	
If yes, how many a week?		
Do you have a sponsor?	Why?	
Supports & Concerns:		
Who supports you in your recovery efforts now?		
Please describe any other problems or concerns in our life right now		
Dependent Children’s Name	Age:	Where are they living?
Do you pay child support?	County:	Amount:
How much child support do you owe?		
Are you currently pregnant?	Prenatal Care:	

Vehicle information:

Do you have a valid driver’s license?	Do you own a vehicle?
Do you plan to have the vehicle at SMI?	Make & year:
Is the vehicle operable?	
Do you have proof of insurance?	

I have completed this application honestly and to the best of my ability. I understand that if I am admitted to Samantha’s House Inc, I need to have one month’s supply of any prescription medication that I am taking as well as a pharmacy label on each prescription. I also understand that the completion of this application does guarantee acceptance into the residential program

Applicant's Signature: _____ Date: _____

Samantha's House Inc.
Gastonia NC 28056
(704) 297-6111/ (240) 300-2134

Release of Information

Client Name: _____ D.O.B: _____

SSN#: _____

I, _____, authorize Samantha's House Inc. to release to obtain to exchange information with:

Name of Person/Agency: _____

Relationship: _____

Address: _____

City, State, Zip: _____

Phone: _____

For the purpose of: Coordinating Care Monitoring Treatment Compliance
 Referral Planning Billing Scheduling Leave messages or facilitate communication between the client and Samantha's House Obtaining Bio-Psycho-Social Information Treatment Planning Discharge Planning Other:

Records/information to be released (check appropriate items): Evaluation Results/
 Diagnosis Treatment Recommendations Progress Notes Lab Results/
 Reports Urine Drug Screen/ Breathalyzer results Discharge plans/
 Discharge Summary Full and Complete Record Monthly Status Reports
 Alert Forms Interpretative Summary Other (specify) _____

I understand that this authorization includes release of records/ information concerning psychiatric or psychological conditions, drug and alcohol abuse, HIV testing or treatment, or related conditions that may be contained in my record. I further understand that this authorization is not required as a condition for treatment and that it may be revoked by me at any time except to the extent that action has already been taken. I understand that my records are protected under Federal confidentiality rules and that this consent will expire: (Please insert expiration date):

I have read and understand the above and acknowledge that it was properly completed prior to my signature.

Signature _____ Date _____

Witness _____ Date: _____

To Recipient of Client Records/ Information This information has been disclosed to you from records protected by Federal confidentiality rules (42CFR Part 2). The federal rule prohibits you

from making any further disclosure of this information unless expressly permitted by written consent of the person to whom it pertains or as otherwise permitted by 42CFR Part 2. A general authorization for the release of medical or other information is not enough for this purpose. The Federal rules restrict any use of the information for criminal investigation or to prosecute any alcohol or drug abuse client